



REGULATIONS FOR THE CONDUCT OF EXAMINATION

- Students are required to sit in the correct room and seat assigned by examination supervisors. Students will not be permitted to enter the examination room later than **fifteen minutes** after the commencement of the examination. Leaving the examination room for any reason, including using the restroom, before **two third** of the total time is also prohibited.
- Students are required to bring their **Student cards** or **National ID** and place it in a conspicuous place on their desks.
- **Supervisors** are to ensure the examinations is conducted appropriately and fairly. Students sitting the exam are required to follow and obey their instructions.
- All **belonging items** must be secured and placed on the blackboard area. Only stationeries, **pen cases excluded**, are allowed on students' desks.
- Cell phones, cameras, electronic devices and others radio transmitter are prohibited during the exam. All handsets need to be completely **switched off** (neither airplane nor silent mode) and be securely stored in students' belongings or placed on the supervisors' desk. **Your paper will be seized immediately if failure to comply.**
- This is **NOT** the open-book exam. No learning material (textbooks, notes...) is allowed during the examination.
- **Taking other students exam booklets** and **communicating** with others in any manner whatsoever during the exam is prohibited.
- **Smoking** is strictly banned during the examination period; any tobacco or electronic cigarettes have to be stored with your belongings.
- **No further writing** at the conclusion of the examination.

(*) Any misconduct one of those rules above will be formally reported to investigate. If an investigation reveals reasonable evidence that a student has engaged in exam misconduct, a severe penalty, which can include cancellation of results and exclusion from the course, may apply.